



## Nomination/Election Procedures for IASB District Director

**Eligibility and Term of Office:** The IASB Bylaws require that a person serving on the IASB Board of Directors must be a member of a board that is a member of the association. A director serves a three-year term beginning in January. Vacancies are filled by appointment of the IASB Board until the next Delegate Assembly at which time the nomination/election process elects a person for the remainder of the unexpired term. There are 12 District Directors on the IASB Board, including 11 representing K-12 boards in 9 regions and one representing AEA boards. In addition, the president or president's designee of the Iowa Association of Community College Trustees serves as a voting member of the Board.

**Nomination Process:** Article IV, Section 4, of the IASB Bylaws sets forth the District Director nominating procedures. Nominations for District Director are made by a caucus of delegates from each IASB director district with an expiring directorship or with a vacancy to fill. The nominating caucus is held during the Delegate Assembly. Notice of the time and place of the nominating caucus is given to each board member in a director district at least 45 days before the caucus. A Statement of Candidacy must be included with the notice for prospective candidates for District Director to return at least 21 days prior to the Delegate Assembly. If no board member files a Statement of Candidacy 21 days prior to the Delegate Assembly, the vacancy will be filled by the IASB Board of Directors.

**Caucus:** The IASB President appoints a school board member to chair the caucus. The chair is not a candidate for election as a District Director. A delegate from the director district in attendance at the caucus may nominate a person who filed a Statement of Candidacy for District Director. No nominations can be accepted at the Director District Caucus unless Nomination papers had been filed at least 21 days prior to the Delegate Assembly. Not more than two names are placed on the election ballot that is submitted to the IASB membership, for an expiring directorship. If more than two candidates are nominated at the caucus, the district delegates present shall vote. Candidates may speak to the caucus regarding their experience and background prior to any voting. Each delegate present has one vote. The two candidates receiving the highest vote are nominated and their names placed on the election ballot. In the event of a tie vote, which would be determined the name to be placed on the ballot, the tie will be broken by a runoff vote between those persons.

**Election:** Article IV, Section 5, of the IASB Bylaws sets forth the District Director election procedures. Not later than 10 days after the district nominating caucus at the Delegate Assembly, ballots are sent to each member school board within the director district in which an election is being held. The ballot includes the name(s) of the person(s) nominated at the district caucus. The Bylaws require that the ballot be cast and returned within 30 days of the date on the ballot. Voting is done by a member school board in the director district, with school boards having multiple votes in the Delegate Assembly able to cast that number of votes. Shortly after the 30-day period has elapsed, a committee of three tellers counts the ballots and certifies the election results. Candidates are notified in writing of the results. Ballots are retained, as a matter of practice, for six months after the election.

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